



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
 Wangal, La Trinidad, Benguet

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Document Code: SDO-BENG-QF-OSDS-SDS-004

Revision: 00

Effectivity date: 09-03-2018

**Division Memo No. 112 s. 2019**

Name of Office:  
**SGOD-HRD**

April 11, 2019

To: **PSDS's**  
**DCP's**  
**School Heads**  
**Master Teachers**  
**Head Teachers**

From: **MARIE CAROLYN B. VERANO, CESO VI**  
 Schools Division Superintendent



Subject: **Addendum to SDO Memo No. 108, s. 2019 re: RPMS Rollout for School Heads, Master Teachers, and Head Teachers**

APR 16 2019  
 [Signature]

- To provide information and guidance in the performance assessment process, there will be four (4) batches of capability building for School Heads, Master Teachers, and Head Teachers to wit:

Batch	Districts	No. of Pax	Date	Venue
1	Itogon I	38	April 22-24, 2019	RNEAP, DEPED CAR, WANGAL, LA TRINIDAD, BENGUET
	Kapangan	37		
	Mankayan	60		
2	Buguias	61	April 25-27, 2019	
	Bokod,	25		
	Itogon II	26		
	Bakun	23		
3	Atok	32	April 29 to May 1, 2019	
	Tublay	53		
	Kibungan	23		
	Kabayan	25		
4	La Trinidad	72	May 2-4, 2019	
	Sablan	16		
	Tuba	45		

- The activity aims to:
  - Enrich the competence and expertise of both men and women on the alignment of the RPMS with the Philippine Professional Standards for Teachers providing opportunity for their career advancement;
  - Enhance their understanding of the tools and the different phases of assessment within the various cycles of RPMS, ensuring that mechanisms are in place to support teacher performance; and
  - Guide them through the basics in preparing and completing RPMS documents describing the appropriate tools to assess performance.
- Snacks and lunch for the 3 day seminar shall be charged to the HRD Fund while transportation and incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- Participants should bring their laptops and extensions.
- Immediate and wide dissemination of this memorandum is desired.

	<p>Republic of the Philippines Department of Education Cordillera Administrative Region <b>SCHOOLS DIVISION OF BENGUET</b> Wangal, La Trinidad, Benguet</p> <p>Tel.No. - 422 6570    Email Add- benguet@deped.gov.ph</p>		<p>Document Code: SDO-BENG-QF-OSDS-SDS-004</p> <p>Revision: 00</p> <p>Effectivity date: 09-03-2018</p>
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**RPMS-PPST Orientation for SY 2019-2020**

**Training Schedule**

TIME	TOPIC	RESOURCE SPEAKER
<b>Day 1</b>		
8:00-8:30	Registration	
8:31-9:00	Preliminaries	
9:30-10:15	Context of RPMS ( CSC D.O. 2, D.O. 42)	
10:16-10:30	Health Break	
10:31-12:00	PPST	
12:00-1:00	Lunch Break	
1:01-2:00	Process of RPMS (RPMS Cycle) highlighting roles of Rater and Ratee in each phase of the RPMS Cycle	
2:01-3:00	Understanding RPMS Tools and MOVs	
3:01-3:15	Health Break	
3:16-4:00	e-SAT including data management and use of results	
4:01-4:45	e-SAT Tryout	
4:46-5:00	Q & A	
<b>Day 2</b>		
8:00-8:30	MOL / Energizer	
8:30-9:00	Use of PPST-Based Classroom Observation Tool in the RPMS <ul style="list-style-type: none"> <li>• Connection between COT and PPST</li> <li>• Connection between COT and RPMS</li> </ul>	
9:01-9:30	COT-RPMS Forms <ul style="list-style-type: none"> <li>• Rubrics</li> <li>• Indicator List</li> <li>• Observation Notes Form</li> <li>• Rating Sheet</li> <li>• Inter-Observer Agreement Form</li> </ul>	
9:31-9:45	Health Break	
9:46-12:00	COT-RPMS in Portfolio Organization and Assessment <ul style="list-style-type: none"> <li>• Computing for the COT Rating</li> <li>• MOVs for the Portfolio</li> </ul>	
12:01-1:00	Lunch	
1:01-2:00	Classroom Observation Protocols <ul style="list-style-type: none"> <li>• Observers-Pre/During/Post Observation</li> <li>• Teachers0Pre/During/ Post Observation</li> </ul>	
2:01-3:00	Training/ Simulation <ul style="list-style-type: none"> <li>• Review of Protocols</li> <li>• Mock Observation (Video Presentation)</li> </ul>	
3:01-3:15	Health Break	
3:16-4:15	Inter-Observer Rating	
4:16-5:00	Simulation of the Inter-observer Agreement Exercise	
<b>Day 3</b>		
8:00-8:30	MOL / Energizer	
8:30-10:00	PPST Resource Package to Understand the Indicators: Module 2 Walkthrough	
10:01-10:15	Health Break	
10:16-11:45	Ways Forward (Action Plan)	
11:46-12:00	Closing Program	